

Chart Centre Badminton Club

Safeguarding Policy

Protecting Children, Young People and Adults

Policy Owner: **Hannah Taylor**

Policy approved by: **Chart Centre Badminton Club Committee**

Date Policy approved: **July 2026**

Next review Date: **July 2028**

1. Introduction

Chart Centre is committed to setting high standards and promoting a positive culture which provides a safe and inclusive environment for everyone to enjoy badminton. The importance of this has never been greater.

We accept our responsibility to safeguard the welfare of all children and young people¹ and protect them from poor practice, abuse and bullying.

We will safeguard adults by ensuring that our activities are delivered in a way which keeps all adults safe. This extends to recognizing and reporting harm experienced anywhere, within our activities, in the community, in the person's own home and in any care setting.

Our Safeguarding Policy applies to all individuals, whether as a player, coach, volunteer, spectator parent or carer.

2. Principles

- 2.1. Chart Centre understands that we all have a responsibility to safeguard and protect children and young people, to act appropriately, and to report concerns.
- 2.2 The welfare of the child is paramount.
- 2.3 We acknowledge that safeguarding is everyone's responsibility, and we are committed to preventing abuse and neglect through safeguarding the welfare of all adults involved in our activities.
- 2.4 Chart Centre believes everyone has the right to live free from abuse, regardless of age, gender, race, religion, sexual orientation, ability, disability or marital status. have the right to enjoy our sport in an environment that is safe from abuse of any kind.
- 2.5 Chart Centre promotes a listening culture where the views of children, parent/carers and other club members are sought and acted upon. This helps us create an environment where people have the opportunity and confidence to raise concerns without the fear of retribution.
- 2.6 Actions taken by Chart Centre will be consistent with the principles of adult safeguarding ensuring that any action taken is prompt, proportionate and that it includes and respects the voice of the adult concerned.

¹ Children and Young people are those aged under 18 years.

3. Roles and Responsibilities

- 3.1 As a club affiliated to Badminton England Chart Centre will:
- 3.1.1 Adopt and implement the Badminton England Safeguarding and Protecting Children and Young People Policy and the Badminton England Safeguarding Adults Policy, procedures and guidelines.
 - 3.1.2 Appoint a Club Welfare Officer (Hannah Taylor) in line with the Badminton England guidelines and role description.
 - 3.1.3 Provide access to appropriate training, guidance and support. Ensuring that all committee members, coaches, volunteers and club members are aware of their safeguarding responsibilities.
 - 3.1.4 Implement a policy of best practice and adhere to the Badminton England Codes of Ethics and Behaviour.
 - 3.1.5 Work in partnership with parents/carers and young people within the club.
 - 3.1.6 Ensure that all staff/ volunteers working with young people are recruited according to the Badminton England recruitment guidelines.
 - 3.1.7 Ensure everyone within Chart Centre is aware of the safeguarding adult procedures and know what to do and who to contact if they have a concern relating to the wellbeing of an adult.
 - 3.1.8 Ensure that all concerns and reported cases are managed in line with Badminton England Policy and procedures, ensuring the wellbeing of those at risk of harm will be put first and actively supported to communicate their views and the outcomes they want to achieve.

4. Prohibited Conduct

- 4.1 Best practice will be observed by all adults working/volunteering with children and young people. Practice that must be avoided includes, but is not limited to;
- Spending time alone with children and young people away from others.
 - Inviting or allowing a child or young person to stay at their home.
 - Transporting a child or young person in a car alone.
 - Engaging in rough, physical or sexually provocative games with children and young people.

- Sharing a room with a child or young person.
- Allowing or engaging in any form of inappropriate physical touching or sexual contact or behaviour.
- Using or allowing children and young people to use inappropriate language unchallenged.
- Making sexually suggestive comments to a child or young person.
- Failing to respond and report concerns when allegations/disclosures are made by a child or young person.
- Doing things of a personal nature for a young person that they can do for themselves. This does not preclude anyone attending to an injured/ill young person or rendering first aid.
- Departing from the club or agreed meeting point before the safe dispersal of all children and young people is complete.
- Humiliating or undermining a child or young person or acting in a way that negatively affects their self-esteem.
- Treating some children and young people more favourably than others.
- Creating a dependent relationship between themselves and a child or young person, failing to maintain appropriate boundaries.
- Private telephone calls, texts, social network messages/contact and emails without parental consent or knowledge.

5. Positions of Trust

- 5.1 An adult, aged 18 or older, in a position of authority or responsibility over a child or young person is in a position of trust. This is defined by the activity that they carry out in relation to the child, namely, coaching, teaching, training, supervising or instructing, whether in a paid role or as a volunteer. This relationship can be described as one where the adults is in a position of power and influence by virtue of their role.
- 5.2 It is a criminal offence for any person in a position of trust to have a sexual or intimate relationship with a child or young person under 18 years old, even if the relationship is deemed to be consensual.

- 5.3 Chart Centre will report any sexual activity, including online activity, between someone in a position of trust and a child or young person to Badminton England.

6. Signs and Indicators of Abuse and Neglect

- 6.1 The Care Act 2014 states that safeguarding duties apply to Adults at Risk and defines this as those who:

- Have needs for care and support (whether or not the local authority is meeting any of those needs; and
- Are experiencing, or at risk of, abuse or neglect; and
- As a result of those care and support needs are unable to protect themselves from either the risk of, or the experience of abuse or neglect.

Chart Centre understand that the definition of an Adult at Risk could include any adult given their circumstances at a particular time.

- 6.2 There are many signs and indicators that may suggest someone is being abused or neglected. The signs and symptoms may include, but are not limited to:

- Unexplained bruises, injuries or lack of medical attention when an injury is present.
- Personal belongings or money going missing.
- No longer attending or no longer enjoying their sessions. You may notice that a member of your club has been missing from sessions and is not responding to messages.
- Weight gain, weight loss, an unkempt appearance or a deterioration in personal hygiene.
- A change in the behaviour or confidence of a person.
- Self-harm.
- A fear of a particular group of people or individual.
- A parent/carer always speaks for the person and doesn't allow them to make their own choices.
- A person may tell you that they are being abused.

7. Reporting and Responding to Safeguarding Concerns

- 7.1 Everyone at Chart Centre should feel confident to raise a concern, no matter how small.
- 7.2 Chart Centre believe that sharing concerns, taking them seriously and dealing with them swiftly, when they occur, supports a proactive safeguarding culture.
- 7.3 Chart Centre will ensure that any confidential information relating to safeguarding matters is shared appropriately and only with those who need to know. Information may need to be shared with the County Welfare Officer, Badminton England or local agencies with statutory responsibility for safeguarding. If we are unsure, we will seek advice from Badminton England.

8. Consequences

- 8.1 Chart Centre understand that it shall be a ground for action to be taken where an organisation/person over whom Badminton England has jurisdiction is found to have harmed the safety and/or welfare of any individual (adult or child), or whose conduct (whether in badminton or not) is deemed to pose an actual or potential risk of harm to the safety and/or welfare of any individual person in badminton.

9. Monitoring and Review

- 9.1 This Policy has been developed based on the principles contained within UK and international legislation and Government guidance, complementing Local Safeguarding Children Boards' or Local Safeguarding Boards' procedures.
- 9.2 This policy will be reviewed every two years, or whenever there is a major change in legislation, statutory guidance or significant organisational change.

10. Further Information

- 10.1 This policy is supported by the following documents:
- Badminton England Safeguarding and Protecting Children and Young People Policy
 - Badminton England Disciplinary Regulations
 - Badminton England Codes of Ethics and Behaviour